

5.1.4 Students Grievance : Constitution of Internal Complaints / Grievances Committee formation / other committees in the College Council Meeting held at the beginning of 2021-22

श्री बिंझाणी नगर महाविद्यालय, नागपूर

दिनांक 29 जून 2021 च्या कॉलेज कॉन्सिलच्या सभेचे इतिवृत्त

दि. 29.6.2021

श्री बिंझाणी नगर महाविद्यालय, नागपूर ची कॉलेज कॉन्सिलची सभा आभासी पद्धतीने मंगळवार दि. 29 जून 2021 रोजी सकाळी 11.00 वाजता महाविद्यालयाचे प्राचार्य व सभेचे अध्यक्ष डॉ. सुजीत मेत्रे यांच्या अध्यक्षतेखाली घेण्यात आली. या सभेला वरिष्ठ महाविद्यालय, कनिष्ठ महाविद्यालय, तदर्थ प्राध्यापक व तासिका तत्वावरील प्राध्यापक उपस्थित होते.

सभेच्या विषय तालिकेतील विषय क्रमांक 1 नुसार 21 जुलै 2020 च्या सभेचे इतिवृत्त मंजूर करण्याचा प्रस्ताव ठेवण्यात आला. त्याला सर्व उपस्थितांनी मंजूरी दिली.

विषय क्रमांक 2 नुसार सत्र 2021-2022 करिता प्रवेश समिती गठीत करण्यात आली. त्यासाठी नियुक्त केलेल्या प्रभारी प्राध्यापकांची नावे खालीलप्रमाणे आहेत.

Admission Committee 2021-22

- B.A I	--	Morning Shift	-	Dr. Sanjay Choudhari
		Noon Shift	-	Dr. Rajendra Naikwade
- B.A II	--	Morning Shift	-	Dr. Narendra Gharat
		Noon Shift	-	Dr. Afroz Sheikh
- B.A III	--	Noon Shift	-	Dr. Narendra Raghatate
- B.Com I,II,III (Marathi Medium)			-	Dr. Swati Bhoyar
- B.Com I,II,III (EnglishMedium)			-	Shri. Ritesh Agrawal Smt. Priya Kshirsagar
- BBA I,II,III			-	Ms. Faraha Sheikh Ms. Damayanti Matte
- BCCA I,II,III			-	Mrs. Mona Chandak Ms. Punam Bangade
- M.A (Pol.Sci) I, II			-	Dr. Sandeep Tundurwar
- M.A (Marathi) I, II			-	Dr. Narendra Gharat Dr. Rajendra Naikwade
- M.A (English) I, II			-	Dr. Anil Shende Dr. Pranjali Kane
- M.Com (Marathi Medium) I, II			-	Dr. Sadananda Dhakite
- M.Com (English Medium) I, II			-	Ms. Kalyani Jane

विषय क्रमांक 3 प्रमाणे सत्र 2021-2022 करिता वेळापत्रक समितीचे गठन करण्यात आले. त्याकरिता नियुक्त केलेल्या प्रभारी प्राध्यापकांची नावे खालीलप्रमाणे आहेत.

Time-Table Committee 2021-22

- B.A		-	Dr. Pranjali Kane Dr. Narendra Gharat
- B.Com (Marathi Medium)		-	Dr. Swati Bhoyar
- B.Com (English Medium)		-	Dr. Sadananda Dhakite
- BBA		-	Ms. Faraha Sheikh
- BCCA		-	Mrs. Mona Chandak
- M.A. (Pol.Sci)		-	Dr. SandeepTundurwar

- M.A. (Marathi) - Dr. Narendra Gharat
- M.A. (English) - Dr. Anil Shende
- M.Com (Marathi Medium) - Dr. Sadananda Dhakite
- M.Com (English Medium) - Dr. Sadananda Dhakite

विषय क्रमांक 4 प्रमाणे सत्र 2021 - 2023 या दोन शैक्षणिक सत्राकरिता महाविद्यालयातील विविध शैक्षणिक उपक्रम यशस्वीपणे पार पाडण्याच्या दृष्टीने विविध समित्यांचे गठन करण्यात आले. यामध्ये समितीनिहाय प्रमारी प्राध्यापकांची नावे खालीलप्रमाणे आहेत.

Various Committee For Year 2021 to 2023 (Two Year Plan)

1. IQAC Criteria Heads:

Dr Sandeep Tundurwar : Criterion I
Dr. Prabhakar Chandekar

Dr Narendra Gharat : Criterion II
Dr P S Kane
Mr Rajesh Darvekar

Dr Rajendra Naikwade : Criterion III
Dr S S Dhakite
Mr Rajesh Khadke

Dr Mohini Bherwani : Criterion IV
Mrs Sunita Masne

Dr Anil Shende : Criterion V
Dr Sanjay Choudhari
Mrs Kalpana Mishra

Dr Afroz Sheikh : Criterion VI
Dr Sujit Metre (Principal)

Dr Narendra Raghatate : Criterion VII
Dr Rajesh Alone
Mrs Poonam Khedkar

The following IQAC Committee is proposed for the sessions 2020-21 & 2021-22

1	Dr Sujit Metre, Principal	Chairman, IQAC
2	Dr Pranjali Kane	Coordinator, IQAC
3	Dr Narendra Raghatate	Co-coordinator, IQAC
4	Dr Afroz Sheikh	IQAC Mentor
5	Dr Anil Shende	IQAC Mentor
6	Dr Harishji Rathi, Secretary, NSM	Member (Management)
7	Dr Sandip Tundurwar, Vice-Principal	Member (Teacher)
8	Dr Mohini Bherwani, Librarian	Member (Teacher)
9	Dr Narendra Gharat, HoD (Marathi Dept)	Member (Teacher)

10	Dr Sanjay Choudhari	Member (Teacher)
11	Dr Rajendra Naikwade	Member (Teacher)
12	Shri Sandeep Dongare, Head Clerk	Member (Administrative Staff)
13	Ms. Sneha Gosavi, MA I (Eng)	Member (Students' Representative)
14	Shri Arpit Potdar	Member (Alumni Representative)
15	Mr. Diwakar M Narule	Member (Parents' Representative)
16	Dr Manmohan Rathi, General Practitioner	Member from Society
17	Shri Praful Jamdar, Head – HeatTreat Well, MIDC, Hingna	Member from Industry
18	Ms. IshitaChatterjee, HR-TCS, MIHAN, Nagpur	Member from Corporate

2. **Students' Welfare Committee & Internal Exams Grievance Cell:**

Dr Sujit Metre Principal	Chairman
Dr Sandeep Tundurwar Vice Principal	Member
Dr Afroz Sheikh HoD (History)	Member – Secretary
Dr Narendra Raghatate HoD (Philosophy) & NSS Incharge, CSR Incharge	Member
Dr Rajendra Naikwade Asso Prof (Marathi)	Member
Mr Rushabh Tambe Library Attendant	Member
Students' Representative (Secretary of College Student Council)	Member

**STUDENTS WELFARE
COMMITTEE
&
INTERNAL EXAMS
GRIEVANCE CELL**

3. **NSS**

Dr. Rajendra Naikwade	Coordinator
Dr. Rajesh Alone	Co-Coordinator

4. **Life Long Dept. (Aajivan Adhyayan Kendra)**

Dr. Pranjali Kane	–	Coordinator
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5. **ShriAaidanji Memorial Lecture**

Dr. Afroz Sheikh, History Department	–	Convener
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6. **Dr. BabasahebAmbedkarMahaparnirvan Din**

Dr. Sadananda Dhakite, Commerce Department	–	Convener
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7. **Versatile Debate Club (Intercollegiate Debate Competition)**
Dr. Sandeep Tundurwar, Pol.Sci. Dept. – Convener
8. **Cultural Program, Essay & Eloquence Competition**
Dr. Sanjay Choudhari – Coordinator
Dr. Rajendra Naikwade – Member
9. **Antarang Committee:**
Dr Anil Shende – Chairman
Mr Kishor Naitam – Member
Ms Amrapali Modak – Member
Dr Pallavi Rajankar – Member
Dr Sudha Jangid – Member
Shri Pravin Vaidya – Technical Assistant
10. **Training and Placement:**
Dr Sujit Metre – Chairman
Dr Prabhakar Chandekar – Member
Mr Rajesh Darvekar – Member
Mr Rajesh Khadke – Member
All Adhoc's of Commerce and Management
11. **Parents – Teacher Meet (Senior College)**
Dr. Narendra Gharat – Coordinator
Dr. Pranjali Kane – Member
12. **Publicity Committee**
Dr. Sanjay Choudhari
Dr. Afroz Sheikh
13. **Library advisory committee**
Dr Sandeep Tundurwar – Chairman
Dr Mohini Bherwani – Member – Secretary
Mrs Poonam Khedkar – Member
Dr Sanjay Choudhari – Member
Dr Narendra Gharat – Member
14. **Sports Committee**
Dr Rajesh Alone – Chairman
Dr Sanjay Choudhari – Secretary
Mrs Kalpana Mishra – Member
Shri Rajesh Khadke – Member
Mrs Sunita Masne – Member
15. **Nature Club & Environmental Dept.**
Dr. Narendra Raghatate – Coordinator
16. **Aluminize Association**
Dr. Sanjay Choudhari – Coordinator
Dr. Sandeep Tundurwar – Member
Dr. Narendra Gharat – Member

17. **API Screening Committee**
 Dr Sandeep Tundurwar – Chairman
 Dr Afroz Sheikh – Member
 Dr Pranjali Kane – IQAC Coordinator
18. **Life Skills & Soft Skills Development Committee**
 Mrs. Mona Chandak – Certificate Course
 Ms. Punam Bangade – Diploma Course
 Ms. Pooja Jaiswal – Advance Diploma Course
19. **Communication Skill & Personality Development**
 Ms. Aamrapali Modak – Certificate Course
 Ms. Harsha Borghare – Diploma Course
 Dr. Rupali Bhavne – Advance Diploma Course
20. **R.T.M Nagpur University Exam (Winter 2021 & Summer 2022)**
 Dr. Mohini Bherwani
21. **Infrastructure Development & Purchase Committee**
 Dr Sujit Metre, Principal – Chairman
 Dr Sandeep Tundurwar, Vice-Principal – Member
 Dr Mohini Bherwani, Librarian – Member - Secretary
 Dr Sanjay Choudhari – Member
 Dept of Physical Education
 & Health Centre
 Mr Sandeep Dongre, Head Clerk – Member
22. **Anti Ragging Committee**
 Dr Sandeep Tundurwar, Vice-Principal – Chairman
 Dr Rajesh Alone, HoD (Phy. Edu.) – Member
 Dr Anil Shende, HoD (English) & NCC Officer – Member
 Dr Narendra Gharat, HoD (Marathi) – Member - Secretary
 Mrs Kalpana Mishra, Junior College Teacher – Member
 Students' Representative (Boys) – Member
 Students' Representative (Girls) – Member
23. **Permanent Cell against Sexual Harassment and Gender Violation**
 Dr Sujit Metre, Principal – Chairman
 Dr Sandeep Tundurwar, Vice-Principal – Member
 Dr Afroz Sheikh, HoD (History) – Member – Secretary
 Mrs Kalpana Mishra, Jr. College Teacher – Member
 Mr Sandeep Dongre, Head Clerk – Member
 Mrs Aarti Shukla, Library Clerk – Member
 Students' Representative (Girl) – Member
24. **Women's Security Cell**
 Dr Sujit Metre, Principal – Chairman
 Dr Sandeep Tundurwar, Vice-Principal – Member
 Dr Mohini Bherwani, Librarian – Member
 Mrs Poonam Khedkar, Jr. College Teacher – Member
 Mrs Aarti Shukla, Library Clerk – Member – Secretary

Anti-Ragging Committee

**Permanent Cell
 against Sexual
 Harassment**

25. Website Committee:

Dr Mohini Bherwani	-	Chairman
Mrs Mona Chandak	-	Secretary
Ms Poonam Bangde	-	Member
Ms Pooja Jaiswal	-	Member
Dr Narendra Raghatare	-	Member

26. Discipline Committee:

Dr Sandeep Tundurwar, Vice-Principal	-	Chairman
Dr. Rajesh Alone, Sports Incharge	-	Member- Secretary
Dr Anil Shende, NCC Officer	-	Member
Dr. Rajendra Naikwade, NSS Incharge	-	Member
Mr Sandeep Dongare, Head Clerk	-	Member
Mrs Kalpana Mishra, Jr. College Teacher	-	Member
Students' Representative	-	Member

27. MIS & Others Committee

Dr. Mohini Bherwani	-	MIS Coordinator
	-	AISHE Coordinator
	-	NIRF & Other College Ranking Coordinator
	-	Swayam
	-	Coordinator- Competitive Examination Centre

विषय क्रमांक 5 प्रमाणे अध्यक्षंच्या अनुमतीने येणाऱ्या विषय ही बाब अंतर्भूत होती. मा. अध्यक्षंच्या अनुमतीने महाविद्यालयाच्या नॅक ज्या तयारीच्या दृष्टीने आणि त्या अनुषंगाने राबविण्याची आवश्यकता असलेल्या कार्याचा आराखडा IQAC Coordinator डॉ. प्रांजली काणे यांनी PPT च्या माध्यमातून सभेसमोर सादर केला. सत्र 2020-21 करीता घेण्यात आलेल्या विविध उपक्रमांचा तपशील विभागनिहाय मांडण्यात आला. पुढील सत्राकरीता आवश्यक असणाऱ्या उपक्रमांबाबत नियोजन करण्याच्या दृष्टीने प्रत्येक विभागाने करावयाच्या अपेक्षित उपक्रमाची माहिती सादर केली. 15 जुलै पर्यंत प्रत्येक विभागाने नॅकच्या दृष्टीने कुठले उपक्रम राबविता येईल आणि विभागाच्या स्तरावर घेण्यात येणाऱ्या कार्यक्रमाबाबत IQAC ला कळविण्यात यावे असे ठरले. या आधारावर नॅकचे महाविद्यालयातील Academic Calender तयार करण्यात येईल हे स्पष्ट केले.

कॉलेज काऊन्सिलच्या सभेतील इतिवृत्त महाविद्यालयाच्या CDC (College Development Committee) समोर मंजूरी करीता ठेवण्यास सभेने संमती दिली.

यानंतर सभेचे कामकाज अध्यक्षंच्या अनुमतीने संपन्न झाल्याचे घोषित करण्यात आले.



उपप्राचार्य डॉ. संदीप तुंडुरवार
संचिव
कॉलेज कौन्सिल
श्री विज्ञानी नगर महाविद्यालय, नागपूर



प्राचार्य डॉ. सुजीत जी. मेत्रे
अध्यक्ष
कॉलेज कौन्सिल
श्री विज्ञानी नगर महाविद्यालय, नागपूर

SHRI BINZANI CITY COLLEGE

Umrer Road, Nagpur

COMMITTEE REPORT OF STUDENTS WELFARE DEPARTMENT & INTERNAL EXAMS GRIEVANCE CELL 2021 – 2022

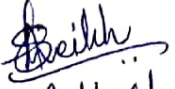
Member – Secretary of the Cells: Dr MrsAfroz Sheikh, HoD (History)

In order to do justice with the objectives of various Cells and Committees working in association with Students Welfare Department, the department conducted two meetings in the academic session 2021 – 22. The agenda was framed using the SoP. The first meeting of the Department was conducted on 8th Oct 2021. It was decided in the meeting that the Department would organize various programs serving the purpose of student welfare. Accordingly, the Department organized Elocution Competition, Mock Parliament, Self Defense Training Program, Minority Rights Day and Inter Collegiate Essay Competition in the academic year. The Department could not send students to participate in Bhartiya Chhatra Sansad which otherwise was a regular activity of the College due to Covid restrictions. Chairperson of the Committee, Principal Dr Sujit Metre, urged the members to redress the grievances of the students on priority basis.

The second meeting of the Department was conducted on 18th April 2022. The reports of the above-mentioned programs were accepted and approved to be sent to the DSW, RTMNU, Nagpur. It was noted that the Department did not receive any formal complaint from the students regarding teaching – learning, infrastructure, administration or security. It was decided that the Department would strengthen the system of reaching out to students by creating more awareness programs.

The Internal Exams Grievance Cell which runs under the Students Welfare Department held its first meeting for the session 2021-22 on 13th Aug 2021. Since the pandemic, the Cell had also started addressing the issue of the University exams. Accordingly, it was decided that the grievances of the students regarding exams should be dealt with on priority basis. The contact details of the members of the Cell and the clerks handling the exam issues were circulated through WhatsApp and were also made available in the offline mode. The Cell received many complaints from the students regarding non-submission of papers and other technical issues. The Cell took special care to expediate the matter and upload the grievances on the University portal as and when received.

The second meeting of the Cell was conducted on 30th April 2022. There were minor issues of Internal Exams related to submission of assignments and appearing for viva voce which were solved with the intervention of the subject teacher. Online mode of assessment in special cases were also permitted and the teachers were asked to keep the recordings of these assessments. Apart from these, the Cell did not receive any major grievances.


Dr. A.H. Sheikh




Dr. S.C. Metre
Principal
Shri Binzani City College
Nagpur.

SHRI BINZANI CITY COLLEGE
Umrer Road, Nagpur

REPORT OF ANTI – RAGGING CELL

2021 – 2022

The Anti – Ragging Cell is formed under the Anti Ragging Act of the Government of Maharashtra. The Cell creates awareness amongst the students about the hazards of Ragging and the process through which they can register complaints. The students are told that they should report any incident of ragging they might witness or experience.

The Cell held two meetings in the academic session 2021-22. The first meeting was held on 19th July 2021. As was decided in it, faculty-wise awareness drives against ragging were conducted, the contact details of the Incharges were circulated and it was told to the students that strict action would be conducted against the guilty students. The Cell also took the help of Students Quality Assurance Cell (SQAC) members in spreading awareness amongst other students.

The Cell did not receive any major complaint in 2021-22. There was an instance during vacations in which the issue of eve-teasing was reported. The issue was resolved immediately with the help of the parents of the students. It was brought to the notice of the authorities that students from outside the college enter from the common canteen shared with the sister institute. A guard was given the task of monitoring the entrance and exit points to avoid any untoward instances. Apart from this, there were no serious issues reported.

S.S.G.M.
(Dr. N.I. Gharat)



S.G.M.
Dr. S.G. Metro
Principal
Shri Binzani City College
Nagpur.

**Committee Report of Permanent
Cell against Sexual Harassment**


08-11-2022

SHRI BINZANI CITY COLLEGE

Umrer Road, Nagpur

**Permanent Cell against Sexual Harassment
2021 – 22**

The Permanent Cell against Sexual Harassment of the College has not received any complaint regarding harassment in the session 2021-22. It has conducted meetings of members and programs to create awareness against harassment of any sort. The details of the cell members were displayed at vantage positions in the College. The security system including 64 CCTV cameras was reviewed. The information of the same was told to the students. A helpline number of the Cell Incharge was also circulated amongst the students. A lady guard was appointed specially for the purpose. The Code of conduct for students, teachers, administrative staff and support staff is also displayed on the notice board.


Dr. A. H. Sheikh,




Dr. S.G. Metro
Principal
Shri Binzani City College
Nagpur.

**WEBLINK OF STUDENTS GRIEVANCE FORM: (Available on
Website)**

<https://docs.google.com/forms/d/e/1FAIpQLScM2x3zDA-ih8Qg5tSfS1pF7nFRn3WtIjPMLvibA69-laCcw/viewform>